DEROGATION APPLICATION FORM

General

|  |  |  |  |
| --- | --- | --- | --- |
| Derogation approval number: | <to be filled in by AfOR> | Approved by: | <to be filled in by AfOR> |
| Earliest date on which derogated waste is allowed to be accepted: | <to be filled in by AfOR> | Telephone: | <to be filled in by AfOR> |
| Latest date on which derogated waste is allowed to be accepted: | <to be filled in by AfOR> | Email: | <to be filled in by AfOR> |

The latest version of AfOR’s Compost Certification Scheme rules applies. See in particular clause 4.2.5 regarding rules applicable to derogations for source-segregated biodegradable waste that is not included in the latest version of the Compost Quality Protocol, Appendix B.

**Applicant**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Contact person: | <please insert> | Telephone: | <please insert> | | |
| Organisation name | <please insert> | Email: | <please insert> | | |
| Person responsible for QP-compliance (if different from above): | <please insert> | Telephone: | <please insert> | | |
| Email: | <please insert> | | |
| Process address: | <please insert> | | | PR code: | <please insert> |
| Certified compost grade & certification code: | <please insert> | | | Certification expiry date: | <please insert> |

**Certification body**

|  |  |  |  |
| --- | --- | --- | --- |
| Organization name: | <to be filled in by AfOR> | Telephone: | <to be filled in by AfOR> |
| Contact person: | <to be filled in by AfOR> | Email: | <to be filled in by AfOR> |

**Regulator**

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation name: | <to be filled in by AfOR> | Telephone: | <to be filled in by AfOR> |
| Contact person: | <to be filled in by AfOR> | Email: | <to be filled in by AfOR> |

Derogated waste

|  |  |
| --- | --- |
| Waste description: | <please insert> |
| Organisation responsible for waste arising: | <please insert> |
| Contact person in organization responsible for waste arising: | <please insert> |
| Address where waste arises: | <please insert> |
| Industry sub-sector in which waste arises (appropriate sub-sector from List of Wastes guidance) | <please insert> |
| ‘List of Wastes’ code and associated description: | <please insert> |
| Assessment of the waste with regard to clauses 6.1.1 to 6.1.6 in PAS 100:2011. | The waste is biodegradable, source segregated and care shall be taken to avoid any potentially polluting wastes, products or materials from becoming included in it. |
| Waste subject to ABP regulatory controls? | <please insert> |
| Maximum total tonnage allowed to be accepted by composting process during the derogation period (or state not applicable): | <please insert> |
| **Condition:** | If a tonnage limit is set and that limit is reached before the expiry date of this derogation, the composting process referred to herein shall not accept any more of the derogated waste. A new derogation shall be applied for if the compost producer wants to treat any further quantity of the derogated waste. |

Composting permit / exemption and AHVLA approval (if applicable)

|  |  |
| --- | --- |
| Composting process permit or registered exemption: | <please insert> |
| Relevant waste input type in composting process permit or registered exemption: | <please insert> |
| AHVLA approval for composting animal by-products: | <please insert> |

Additional conditions of composting process management

|  |  |
| --- | --- |
| Assessment and management of derogated waste deliveries: | Each delivery of the waste shall be assessed for acceptance or rejection and managed as per clauses 6.1.7 to 6.1.10 in PAS 100:2011 and the SOPs applicable to the composting process. |
| Composting of batches that contain the derogated waste: | 1. Each composting batch that contains any of the derogated waste shall be composted in accordance with the applicable permit, animal by-products approval (if applicable) and Standard Operating Procedures (PAS & CQP). 2. Each batch that contains the derogated waste shall be;    1. kept separate from composting batches and graded compost that comprises only input materials allowed in the Protocol’s Appendix B, and    2. traceable through the composting process, during screening, in storage and through to dispatch. 3. Liquor arising from each composting batch that contains the derogated waste is allowed to drain into the same collection system and storage space as is used for liquor applied to composting batches that become QP compost. The liquor is allowed to be used as stated in <insert company name>’s Standard Operating Procedures for producing QP compost using the composting process referred to in this derogation. This provision has been made because the derogated waste is not known or suspected to contain concentrations of any man-made substances that warrant different management of the liquor. 4. The compost producer shall inform the regulator(s) of any corrective actions (relevant to the derogation) that are required. 5. Other permit conditions apply. |
| Feature of composting system: | <please insert> |
| How batches containing derogated waste are kept separate from others that do not: | <please insert> |
| Proportion of derogated waste: | Maximum of 30% by weight of derogated waste in any one batch |
| Number of batches that will contain derogated waste: |  |
| Description of batch shape, size, volume, weight and gap between batches: | <please insert e.g. a batch is a triangular open air windrow, 5 x 3.5 x 25 m, approx 220 m3, 110 tonnes; gap between batches 0.5 meters>. |

Dispatch of compost derived from derogated waste

|  |  |
| --- | --- |
| Informing the regulator about dispatch of ‘waste’ status compost: | When each of the batches of compost derived from the derogated waste is dispatched, the compost producer shall inform the regulatory officer named in this derogation.  The compost producer shall provide information that enables the regulator to check whether the dispatch, transportation, storage, use and/or disposal of the compost derived from the derogated waste has been carried out in accordance with waste regulatory controls. |
| Recipient awareness about ‘waste’ status of the compost: | Compost derived from the derogated waste shall be dispatched only to recipients who have an environmental permit or registered exemption appropriate to the quantity of ‘waste’ status compost supplied and how it will be managed.  The compost producer is also responsible for ensuring that compost derived from the derogated waste is dispatched only to recipients who are aware that they must comply with waste regulation and the regulator’s appropriate guidance (e.g. Environment Agency Technical Guidance Note, No. EPR 8.01). |
| The certification body’s rights: | The compost producer shall make and keep records that enable the certification body to check whether the compost producer has managed the derogated waste in accordance with this derogation. |

**In the event of certificate suspension**

Derogated waste shall not be fed in the PAS and Protocol composting process during any suspension of that process’s certificate, even if the applicable permit or registered exemption includes the an appropriate code and description for that waste.

**Termination of this derogation**

When any condition of this derogation is not complied with, or if AfOR terminates this derogation, the waste subject to this derogation shall no longer be fed into the PAS and Protocol composting process identified in this derogation.

AfOR reserves the right to terminate this derogation at any time, with immediate effect or on a specified date, by email or letter sent to the compost producer. Other parties named in this derogation shall be copied into AfOR’s communication; those parties include the relevant regulator(s).